

AGREEMENT FOR USE OF UNIVERSITY OF CALIFORNIA, DAVIS FACILITIES

(NORTHERN CALIFORNIA WORLD TRADE CENTER DBA GLOBAL TIES
SACRAMENTO)

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA ("University") agree to make facilities and services at 300 Aggie Square (aka 4480 2nd Ave), Room Numbers in Sacramento, California available to ORGANIZATION NAME ("Organization") located at 2215 21ST STREET, SACRAMENTO, CA 95819 ("Mailing Address") for the NORCAL WTC: INTERNATIONAL VISITOR LEADERSHIP PROGRAM MEETING ("Event") on APRIL 20, 2026 ("Event Date(s)") between the hours of 4:00PM – 5:00PM.

RECITALS

WHEREAS, University services may be extended to non-University users when, in the sole judgment of University, such action will serve purposes consistent with University's objectives and will not adversely affect the conduct of University activities; and

WHEREAS, the services requested by Organization have been determined to serve purposes consistent with University objectives and their provision to Organization not to adversely affect the conduct of University activities;

NOW, THEREFORE, Organization agrees to pay for the facilities and services indicated in this Agreement ("Agreement"); also for any facilities and services subsequently requested by Organization, at the rates indicated herein or quoted at the time of the request.

TERMS & CONDITIONS

1. DEPOSIT, CHARGES AND PAYMENT: The Cost Estimate (Attachment 1) reflects the anticipated University charges for facilities and services based upon Organization's stated requirements as of the date of estimate. No later than thirty (30) days after the Event, the Organization agrees to pay the amount of \$154.50. All checks should be payable to "UC Regents" and mailed to UC Davis Mrak Hall Welcome Desk, Attn: Mary Mumper, 350 Mrak Hall Dr., Davis, CA 95616. Subsequent partial payments may be required at dates specified on the "Planning Timeline" (Attachment 2) or to secure services of outside vendors such as hotels. **Organization understands and agrees that final charges will be for all services requested by the Organization and provided by the University and may differ from the Cost Estimate.** All applicable cancellation fees will apply. A final invoice will be sent to Organization after the Event and must be paid within 30 days of receipt of each invoice.

2. TIMELINE AND DUE DATES: Organization has read and agrees to meet the due dates specified on "Planning Timeline" (Attachment 2). Failure to do so may be termed a material breach of this agreement, for which University may terminate the agreement immediately with no further obligation.

3. CANCELLATION: If Organization cancels Event or event-related services, University will charge Organization for all expenses and non-cancelable obligations related to Event made prior to its receipt of Organization's termination notice. If there is a balance due, Organization agrees to pay the balance in full to University within 30 days of cancellation.

4. ANTICIPATORY BREACH: University may cancel this Agreement with no liability to Organization, and may retain the deposit paid by Organization if, in University's sole judgment:

- a) University becomes aware of information that reasonably indicates that Organization cannot pay the fees that will result from this Agreement, and/or Organization does not intend to present the Event.
- b) University determines that Event poses a danger to the Facility to be used or to persons in or around the Facility.
- c) Organization fails to meet deadlines as outlined in the Planning Timeline (Attachment 2).

University may cancel this agreement with no notice to Organization if Facility is needed by the State of California for emergency purposes. Reasonable efforts will be made to relocate Event to another suitable University venue and/or reschedule Event. If relocation is not possible, University will return the deposit paid by Organization.

5. FEE/PROGRAM INFORMATION: Fee and program information must be submitted to University for approval before printing and dissemination.

6. RULES, REGULATIONS, POLICIES AND GUIDELINES: University facilities shall be used only in accordance with all federal, state and local laws and University policies. Use of the facilities shall be denied if they are not in accordance with these laws and policies, or if circumstances are such that the proposed use would interfere with the orderly operation of University's programs. Organization agrees to comply with all federal, state and local laws and University policies, as well as guidelines from the Centers for Disease Control and Prevention, state, county and other local state public health officials and University health and wellness standards, which may change from time-to-time with little or no notice. Organization agrees to comply with University facility use rules in Attachment 3 and as otherwise communicated in writing to Organization. Organization is responsible for ensuring that its directors, officers, agents, employees, contractors, volunteers, guests, invitees and participants, as well as any other individual who will attend or view the contemplated activities at the University Facilities, comply with all applicable requirements.

7. CHANGE OF FACILITY: As an educational institution, the University's first priority and responsibility is to its students. As a result, academic courses take precedence with regard to the use of academic space. If at any time a facility reservation must be changed to accommodate an academic need, the University will make every effort to secure comparable space and notify Organization as soon as reasonably possible.

8. CONSTRUCTION/ROAD CLOSURES: Organization acknowledges that construction projects may commence for emergency or non-emergency projects on campus at any time. Should the reserved facility become unavailable due to construction, University will notify Organization as soon as practicable. The University shall make every effort to secure comparable space for Organization; in the event that space satisfactory to Organization cannot be secured, Organization shall receive a full refund of all monies paid.

10. PARKING: Due to frequent large events and construction projects on campus, the University cannot guarantee the availability of parking in specific parking lots.

11. DAMAGES TO PROPERTY: Organization agrees to pay the University for all damage(s) to or loss of University property resulting from Organization's use of University facilities, including any loss or damage caused by Organization's contractors, licensees, invitees, or guests.

12. INTELLECTUAL PROPERTY: Organization shall assume all cost and liability arising from the use of patented, trademarked, franchised or copyright-protected material related to use of University facilities. Organization shall assume all cost and liability for material which violates the right of privacy or right of publicity or any other statutory or common law right of any person related to use of University facilities. Organization assumes all cost and liability for defamation related to use of University facilities. Organization agrees to indemnify, defend and hold harmless University, its officers, agents, and employees from any liability, expenses, damages, claims or costs, including legal fees, which might arise from such matters, including claims of infringement of any intellectual property or personal rights.

13. INDEMNIFICATION: Organization shall indemnify, defend, and hold harmless University, its officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of Organization, its officers, agents, partners, invitees or employees.

15. SMOKE-FREE: University facilities are smoke-free environments. Smoking and the use of smokeless tobacco or unregulated nicotine products (such as electronic cigarettes) is prohibited on and within University managed property. University managed property includes all University facilities, owned or leased, both indoor and outdoor. The sale or distribution of tobacco and unregulated nicotine products on or within University managed property is also prohibited.

16. FORCE MAJEURE: A party shall not be considered to have failed in performance of this Agreement if the failure arises out of causes beyond the control and without the fault or negligence of that party. These causes may include but are not restricted to acts of God or the public enemy, acts of Government in its sovereign capacity, fires, floods, epidemics/pandemics, quarantine restrictions, strikes, freight embargoes, rolling blackouts, terrorist threats or actions on University property, or unusually severe weather, but in every case the failure to perform must be beyond the control and without the fault or negligence of the party. However, regardless of which party is delayed Organization shall remain liable for all non-cancelable costs contracted by the University for this Event before the force majeure event. Any unexpended balance in Organization's account shall be refunded to Organization.

17. INSURANCE (Non-University entities only): A Certificate of Insurance must be submitted to University by the date on the Planning Timeline (Attachment 2), showing coverage as checked below:



1. Comprehensive or Commercial Form General Liability (minimum limits):

a. Each Occurrence	\$1,000,000
b. Personal and Advertising Injury	\$1,000,000
c. General Aggregate	\$2,000,000

If the above insurance is written on a claim-made form, it will continue for three years following termination of the agreement. The insurance will have a retroactive date of placement prior to or coinciding with the effective date of the agreement.

- ☐ 2. Business Auto Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
- ☒ 3. Worker's Compensation as required under California State Law.
- ☐ 4. Sexual Misconduct Liability insurance with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- ☐ 5. Events at which alcohol will be served or sold.
- ☐ 6. Sponsoring organization shall obtain certification prior to the commencement of work under this agreement that all their employees, directors, subcontractors, agents or volunteers who may have contact with, interaction with, or responsibility for minors shall:
 - a) Undergo a local, state, and national criminal background check and national sex offender registry check;
 - b) Be trained in the identification, prevention, and reporting of sexual abuse of minors;
 - c) Adhere to the sponsor's written policies related to the supervision of minors. At a minimum the sponsoring organization's supervision procedures should include:
 - Minimum adult to minor ratios;
 - How to supervise minors during overnight activities;
 - How to supervise minors during bathroom and showering activities;
 - How to supervise minors during transition times, including drop-off and pick-up.

The Certificate(s) must name The Regents of the University of California as an additional insured. To purchase insurance through the University, please go to <https://events.campuscoverage.com/programs/uc/ucdavis/tulip>, select "apply online" and then "event host/organizer" from the drop down menu. NOTE: Prior to purchasing insurance, please check with your coordinator to see if liquor liability coverage will be required in addition to the other required insurance.

18. EQUAL OPPORTUNITY AFFIRMATIVE ACTION: University will not discriminate against Organization based on its members' status as protected veterans or individuals with disabilities, nor discriminate against any Organization based upon its members' race, color, religion, sex, sexual orientation, gender identity, or national origin. **Organization will abide by the requirements set forth in Executive Orders 11246 and 11375. Where applicable, Organization will abide by 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), incorporated by reference with this statement:** "This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability." With respect to activities occurring in the State of California, Organization agrees to adhere to the California Fair Employment and Housing Act. Organization

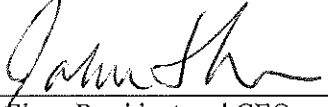
will provide University on request a breakdown of its labor force by groups as specified by University, and will discuss with University its policies and practices relating to its affirmative action programs. Organization will not maintain or provide facilities for employees at any establishment under its control that are segregated on a basis prohibited by federal law. Separate or single-user restrooms and necessary dressing or sleeping areas must be provided, however, to ensure privacy.

19. COVID-19 ADDENDUM: The COVID-19 Addendum constitutes a part of this Agreement.

20. ENTIRE AGREEMENT: This Agreement contains all the terms agreed upon by both parties and may not be amended except in writing and signed by both parties.

Agreement must be signed by the person named as Principal Officer on Application for Use of University Facilities. By executing this agreement, signer certifies he/she is authorized to sign on behalf of Organization.

NORTHERN CALIFORNIA WORLD
TRADE CENTER DBA GLOBAL TIES
SACRAMENTO



John Shea, President and CEO
NORTHERN CALIFORNIA WORLD
TRADE CENTER DBA GLOBAL TIES
SACRAMENTO

Date

4/17/26

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA

Reed Kawahara, Interim Executive Director
UC Davis Real Estate Services

Date

Attachment 1

COST ESTIMATE

Location	Hourly Rate	Hours	Cost
ROOM #2102	\$154.50	1.5	\$154.50
		Total Cost	\$154.50

Attachment 2

PLANNING TIMELINE

NORTHERN CALIFORNIA WORLD TRADE CENTER DBA GLOBAL TIES
SACRAMENTO
APRIL 20, 2026 (4:00 – 5:00PM)

Event Coordinator: **MARY MUMPER**

The following timeline lists the various materials that must be returned to University (Mary Mumper) on or before the date indicated:

COI Due (Date: Friday, 4/16/2026 COB)

Payment Due on or before (5/20/2026)

Please contact Mary immediately at 916-502-3069 if you are unable to meet any of the above deadlines. Failure to meet these deadlines may delay confirmation of Event and result in additional charges.

Attachment 3

POLICIES AND PROCEDURES GOVERNING USE OF UNIVERSITY FACILITIES

1. Organizations using the University facilities for religious activities shall avoid any implication that the Organization or activities are sponsored, endorsed or favored by the University.
2. Organization shall neither conduct nor describe its business in such a way as to give the impression that it is officially conducted or sponsored by the University or that the Organization's owners, employees or agents are acting or are authorized to act as representatives of or on behalf of the University.
3. Political activities that are open to the public may be held only in those open-discussion and meeting areas designated in campus regulations.
4. Written correspondence from University will serve as documentation for services to be provided by that office.
5. In order to serve alcohol, an Organization must obtain a Permit to Serve Alcoholic Beverages and license from the State Department of Alcoholic Beverage Control when required by law. Permits are issued in accordance with the University guidelines.
6. All persons using University property on Organization's behalf shall be under Organization's care, custody and control during the period of this Agreement. All activities conducted by or on behalf of Organization on University property will be the responsibility of Organization. Organization shall be solely responsible for the orderly conduct of all persons using the premises related to Event during all times covered by this Agreement. The University reserves the right to remove or cause to be removed from the premises any person or persons acting in an unlawful or disorderly manner.
7. The University shall determine the number of security personnel necessary to maintain order at any event. Security personnel shall be provided only by the University and the Organization shall pay for all costs.
8. The University may provide, at Organization's sole cost and expense, ticket sellers, ticket takers, crowd directors, facility attendants, ushers, fire fighters, spotlight and scoreboard operators.
9. The University reserves the right to operate or contract for the operation of and to receive the income from concessions for the events to be covered by this agreement. Such concessions shall include, but not be limited to, the dispensing or sale of food or drinks.
10. For agreements with product sales:
 - a. Only those programs, souvenirs, and novelties approved by the University shall be sold by Organization.
 - b. A physical inventory shall be taken by the University prior to sale.
 - c. Organization shall pay the University n/a percent of gross receipts from such sales within one week following the event.

11. No event shall be broadcast, televised or in any manner recorded for reproduction without the prior written consent of the University. Any request for such activities (not including news broadcast) must be received by University at least thirty (30) days prior to the event.

12. Amplified sound for any outdoor on campus locations requires that a permit be issued by University. Permits are issued in accordance with the University guidelines.

13. In the receipt, handling, care or custody of property of any kind shipped or otherwise delivered to the premises whether prior to, during or subsequent to the use of the facility by Organization, the University and its officers, agents and employees shall act solely for the accommodation of the Organization and neither the University nor its officers, agents or employees shall be liable for any loss, damage or injury to such property.

14. Telephone and/or internet services may be obtained by Organization for its event. Such service must be requested thirty (30) days prior to event and will be provided at the sole cost and expense of Organization.

15. Pyrotechnics may not be used on campus except by permit issued by the University Fire Marshall. Pyrotechnics must be operated by a state-licensed pyro-technician.

16. University is a tobacco-free institution. Use of cigarettes, cigars, oral tobacco, electronic cigarettes and all other tobacco products is prohibited on all University owned or leased sites.

17. The University intends to ensure that people with disabilities have access to participate fully in seminars and training events in which we are involved. Therefore, the Organization will be responsible for notifying registrants of their need to identify **in advance** any accommodation needs or requests. The costs of special services such as the provision of a sign language interpreter will be the responsibility of the Organization.

18. The University shall determine if tickets will be sold and managed through University's Ticket Office or by Organization.

19. Organizations providing food/beverage to its guests must use a caterer registered with the University. University will provide a list of registered caterers.

COVID-19 Addendum to Agreement for Use of University of California, Davis Facilities

This COVID-19 Addendum is a part of the Agreement for Use of University of California, Davis Facilities by and between the University and Organization, including the Policies and Procedures Governing Use of University Facilities and the other attachments thereto (collectively, the “Agreement”). Capitalized terms not otherwise defined herein have the meanings given to them in the Agreement.

1. **Additional Cancellation Right.** The parties acknowledge that the situation with respect to COVID-19 is evolving and may involve the parties’ required or voluntary compliance with international, national, state and local requirements, guidance (including, but not limited to, public health guidance), best practices and laws, as well as University policies, guidelines and practices (collectively, “COVID-19 Considerations”), all of which may impact the Agreement. In addition to the parties’ rights under Sections 3, 4, 8 and 16 of the Agreement, as may be further amended below, the University has the right to cancel the Agreement at any time if the University determines in its sole and absolute discretion that the Agreement should be cancelled due to COVID-19 Considerations.
 - a) In the event of such cancellation, except as otherwise provided in this Addendum, neither party shall be responsible or liable to the other party for any losses or damages incurred by such other party arising out of any such cancellation,
 - b) Organization shall reimburse University for any non-refundable costs incurred in connection with the Agreement, and
 - c) Organization will be entitled to a refund of any pre-paid amounts, except for the nonrefundable costs pursuant to subsection (b) and the non-refundable deposit, the latter of which reflects the University’s administrative costs in planning for the Agreement and entering into the Agreement.
2. **Clarification on Section 6 regarding Rules, Regulations, Policies and Guidelines.** Section 6 of the Agreement states: *“University facilities shall be used only in accordance with all federal, state and local laws and University policies. Use of the facilities shall be denied if they are not in accordance with these laws and policies, or if circumstances are such that the proposed use would interfere with the orderly operation of University’s programs. Organization agrees to comply with all federal, state and local laws and University policies, as well as guidelines from the Centers for Disease Control and Prevention, state, county and other local state public health officials and University health and wellness standards, which may change from time-to-time with little or no notice. Organization agrees to comply with University facility use rules in Attachment 3 and as otherwise communicated in writing to Organization.”*

For avoidance of doubt, the parties acknowledge that the referenced federal, state and local laws and University policies include any laws, directives or orders, and to the extent required by University any other guidelines or recommendations, from the state, county and city public health departments or other public health authorities relating to COVID-19 that apply to the Agreement or Organization’s activities/event under the Agreement, as well as University policies, guidelines or practices adopted with respect to COVID-19.
3. **Clarification regarding Section 13 of the Agreement – Indemnification.** Section 13 of the Agreement states: *“Organization shall indemnify, defend, and hold harmless University, its*

officers, agents and employees, from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Agreement including, without limitation, Claims for loss or damage to any property, or for death or injury to any person or persons but only in proportion to and to the extent that such Claims arise from the negligent or intentional acts or omissions of Organization, its officers, agents, partners, invitees or employees."

For avoidance of doubt, the parties acknowledge that Organization's indemnification obligation in Section 13 of the Agreement includes Claims arising out of or in any way connected with Organization's breach of the terms of the Agreement including, without limitation, failure to comply with the requirements of Section 6 of the Agreement relating to COVID-19, as clarified in subsection B of this addendum.

4. **Responsibility for Ill Participants.** As stated in Section 6 of Attachment 3 (Policies and Procedures Governing Use of University Facilities) to the Agreement, *"All persons using University property on Organization's behalf shall be under Organization's care, custody and control during the period of this Agreement. All activities conducted by or on behalf of Organization on University property will be the responsibility of Organization."* Accordingly, Organization is responsible for any participants that become ill on University property during the Organization's activities, and for responding to such illness appropriately (e.g., removal from the activity, isolation, medical care and transport, as applicable).
5. **Plan Requirement.** Without limiting any other obligation contained herein, Organization represents and warrants that it will comply with any applicable requirements under California state, as well as local county, public health guidelines regarding establishment of plans, protocols and measures applicable to the event contemplated under the Agreement.